

<p style="text-align: center;"><b>FINAL ACTION MEMO</b>  <b>Planning Commission Work Session Meeting of August 26, 2025</b></p>	
<b><u>AGENDA ITEM/ACTION</u></b>	<b><u>FOLLOW-UP ACTION</u></b>
1. <b>Call to Order.</b> <ul style="list-style-type: none"> <li>• Meeting called to order at 6:00 p.m. by Chair Missel.</li> <li>• PC members present were Mr. Missel; Mr. Carrazana; Mr. Murray; and Ms. Firehock, Mr. Clayborne (arrived at 6:04 pm)</li> <li>• Members absent were Mr. Bivins and Mr. Moore</li> <li>• Staff members present were Michael Barnes, Kevin McDermott, Ben Holt, Tonya Swartzendruber, David Benish, Bart Svoboda, Jenny Tevendale, and Carolyn Shaffer</li> </ul>	
2. <b>Consent Agenda:</b> <p>2a. Approval of Minutes for July 8, 2025.</p> <p><b>Action:</b> On motion of Commissioner Firehock, seconded by Commissioner Carrazana, the Planning Commission approved the minutes from the July 8, 2025, meeting, with a vote of 4:0 (Commissioners Bivins and Moore absent, Commissioner Clayborne arrived at 6:04 pm)</p>	<u>Clerk:</u> Post to website.
3. <b>Work Session:</b> <p><b>CPA2021-02 AC44 Comp Plan – Final Draft Document</b>  Staff presented and sought feedback on the final draft document of the Comprehensive Plan.  (Tonya Swartzendruber / Ben Holt)</p>	<u>Clerk:</u> None.
5. <b>Committee Reports:</b> <p><b>Commissioner Firehock:</b> provided an update on the pedestrian crosswalk over Rt 29.</p> <p><b>Commissioner Murray:</b> provided an update on the MPO Tech Committee meeting.</p>	<u>Clerk:</u> None.
10. <b>Review of Board of Supervisors Meeting:</b> <p>Mr. Barnes reviewed the July 16, 2025; August 6, 2025; August 13, 2025; and August 20, 2025, Board of Supervisors meetings.</p>	<u>Clerk:</u> None.
11. <b>New Business:</b>	<u>Clerk:</u> None.
12. <b>Old Business:</b>	<u>Clerk:</u> None.
<b>Items for follow-up</b>	<u>Clerk:</u> None.
<b>Adjournment:</b> Adjourn to September 9, 2025, at 6:00 p.m. The meeting adjourned at 10:00 p.m.	